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## ***Introduction***

### **About this document**

Details method of altering the control VAT rate for EasyStock

### **Document Version**

1.0

### **Last Amendment**

27/11/2008

## ***Amending the EasyStock control VAT Rate***

### **Notes**

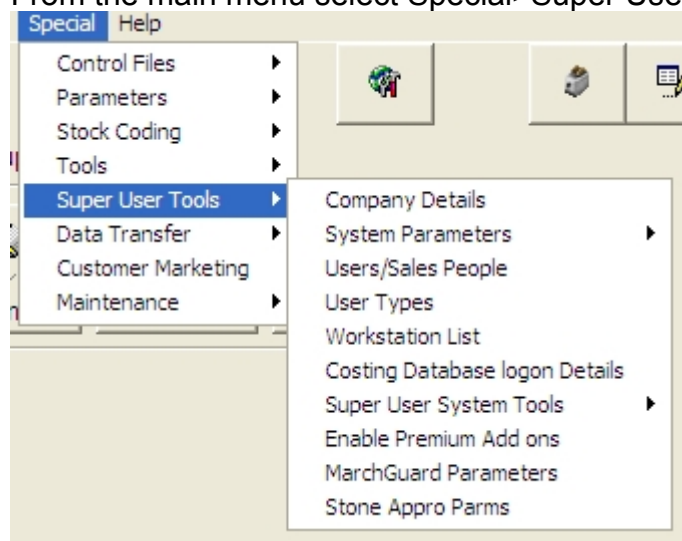
In the methodologies used by manufacturing/wholesale/importer suppliers, All prices are quoted ex-VAT. The VAT is applied and show as a separate figure only as part of the invoice. VAT and all other tax is kept separate from the overall goods figure for analysis and reporting. As normal with most retail systems which work with industries which are price point sensitive, EasyStock works by applying the VAT Rate to the sales detail line in order to 'back' calculate the VAT portion of the Gross figure. Therefore amending the VAT rate in the control will NOT alter the sales price. In order to affect the sales price, a discount will need to be applied to each detail line.

### **Procedure**

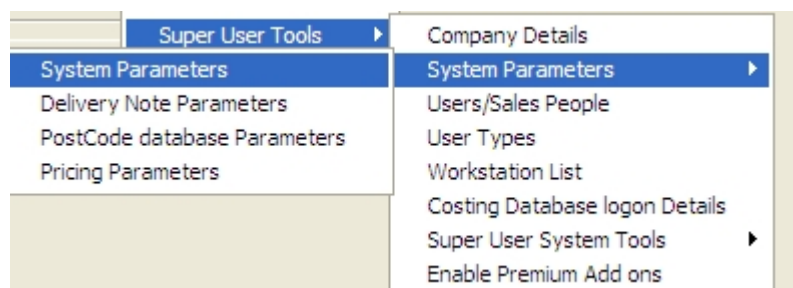
Ensure you are logged on as a Super User or are using a user name whom has SuperUser permissions.

Pre version 3.2.160

From the main menu select Special>Super User Tools>System Parameters.



3.2.160 or later :- Special>Super User Tools>System Parameters>System parameters.



Click on the Sales tab

The screenshot shows the 'System Parameters' dialog box with the 'Sales' tab selected. The 'Vat Rate' field is highlighted, showing the value '15'. Other visible fields include 'Default Currency' set to 'EUR', 'Sales Orders: Cost Value as a percentage of Selling Price/Sales order value' set to '52.00 %', and 'When Loading Sales View Default to the following date range' set to 'ThisYear'. There are also checkboxes for 'Show Sales Assistant details on Sales and Cash Receipts', 'When Returning Sales, Post Stock into 'Sale' Location of WorkStation', and 'Use MarchGuard Module'. Radio buttons are present for 'Default Style During Sale Entry' (Default to Computer Code) and 'Discount Entry During Sales' (Default To Percentage). Buttons for 'Cancel' and 'OK' are at the bottom right.

Alter the Vat Rate to the new rate.

Click on OK to save the record.